



Estd. : 1965

RAM CHARITRA SINGH COLLEGE

(A Constituent unit of Lalit Narayan Mithila University, Darbhanga (Bihar))

MANJHAUL, BEGUSARAI (BIHAR) PIN 851127

Telephone No.: 06243-286975, Mob. 8544513326

Email Id : principalrcscollege@gmail.com

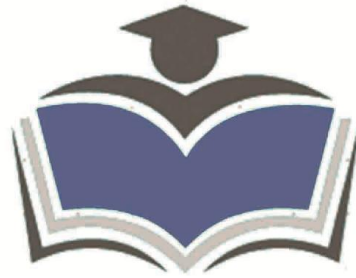
Website : www.rcscollegemanjhaul.in

*1st Cycle NAAC Accredited : Grade 'C++'
(SCORE 65-70%)*

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

For the Academic Year (July 2017 – June 2018)

Prepared by
Institutional Quality Assurance Cell



IQAC RCSC

1st Cycle NAAC Accredited Institution with Grade 'C++' (Score 65-70%)
May 2018

Submitted

to

NAAC

National Assessment and Accreditation Council
Bangalore

Naveen Kumar Singh

Dr. Naveen Kumar Singh
Co-ordinator, IQAC – RCSC

Dr. Ram Awadhesh Kumar

Ram Awadhesh Kumar

Principal

Dr. Ram Awadhesh Kumar
(Principal)

History of the college

Ram Charitra Singh College, Manjhaul, Begusarai, is a constituent unit of Lalit Narayan Mithila University, Darbhanga (Bihar) duly recognized by University Grants Commission, New Delhi under section 2(f) & 12B. The college was established in 1965 by Sri Bodhan Prasad Singh the founder Principal of the College and a man of great vision.

Satyanarayan Singh of Manjhaul Market contributed fee for affiliation with Bhagalpur University. The president of the College Committee, Akhileshwar Babu donated land to establish the institution. Ramjivan Babu, M.P. and Bhola Babu, M.P. were closely associated with the foundation of the College.

Late, in 1967 Satyadeo Babu played an important role in its development. In 1970s the College was shifted to a thatched cottage. For a short time it was housed in Middle School.

In 1974 Chandradeo Babu, Late Brahmdeo Ishwar, Siuri, Kapil Babu, Late Geeta Ishwar and Anandi Ishwar donated land for its present campus in Siuri. After Chhath Festival in November, 1974 an asbestos building was built with the kind cooperation of the patrons of this nascent College. In December 1980 R.C.S. College Manjhaul become a Constituent Unit of Lalit Narayan Mithila University, Darbhanga (Bihar) in the third phase.

Hon'ble Lalu Prasad, the then Chief Minister of Bihar visited this College in 1990 to lay the foundation stone of Karpoori Stadium. Hon'ble Hari Narayan Singh, the then Education Minister, Bihar in 2008 laid the foundation of Girls' Hostel and gave 22 Lakh rupees to construct boundary wall and a magnificent gate. Anil Choudhary, then M.L.A from Cheria Bariarpur, gave it a Swana Block. S.S. Ahlubalia gave money to build Room No. 27 and late Vasudeo Babu was kind enough to give money to build a cycle shed.

R.C.S. College, Manjhaul, from its humble beginnings in 1965 has come a long way in its long journey to a golden future. In 2004 NAAC Peer Team visited to attract, retain and inspire students.

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (for example 2010-11)

July 2017 – June 2018

I. Details of the Institution

1.1 Name of the Institution

RAM CHARITRA SINGH COLLEGE

1.2 Address Line 1

MANJHAUL

Address Line 2

BEGUSARAI

City/Town

MANJHAUL

State

BIHAR

Pin Code

851127

Institution e-mail address

principalrcscollege@gmail.com

Contact Nos.

8544513326 / 9471455578

Name of the Head of the Institution:

Dr. Ram Awadhesh Kumar

Tel. No. with STD Code:

06243-286975

Mobile:

8544513326

Name of the IQAC Co-ordinator:

Dr. Naveen Kumar Singh

Mobile:

8544205484

IQAC e-mail address:

iqacrcscollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

NAAC/A&A/outcome-119/2004/s-65-70%

Dated : 16th Feb. 2004

1.5 Website address:

www.rcscollegemanjhaul.in/

Web-link of the AQAR:

www.rcscollegemanjhaul.in/media/front/images/aqar_2018.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	S-65-70%	2004	2009
2	2 nd Cycle	--	--	--	--
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :DD/MM/YYYY

01-09-2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 15/05/2015 (DD/MM/YYYY)
- ii. AQAR 10/05/2016 (DD/MM/YYYY)
- iii. AQAR 20/05/2017 (DD/MM/YYYY)
- iv. AQAR 25/05/2018 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NO

1.11 Name of the Affiliating University (*for the Colleges*)

LALIT NARAYAN MITHILA
UNIVERSITY, DARBHANGA (BIHAR)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University -----

University with Potential for Excellence

UGC-CPE

DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="-----"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="-----"/>
2.4 No. of Management representatives	<input type="text" value="--"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-----"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="11"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	
No.	<input type="text" value="03"/>
Faculty	<input type="text" value="02"/>
Non-Teaching Staff	<input type="text" value="01"/>
Students	<input type="text" value="01"/>
Alumni	<input type="text" value="01"/>
Others	<input type="text" value="--"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="-----"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Preparation for NAAC Reaccreditation – State Level
2. SMART board Operations

2.14 Significant Activities and contributions made by IQAC

- **The IQAC plays an active role in internalizing a culture of quality within the institution. This culture is maintained and sustained by several initiatives taken by the Cell through the year.**
- **The IQAC has been involved in preparing many reports highlighting the activities of the college. Capacity building programs were regularly organized for both teaching and non-teaching staff.**
- **The IQAC, through its activities, invited renowned academicians for discussion, introduction of ICT Teaching Learning in the institution ensuring efficient performance of academic and administrative tasks.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Library Up-gradation	<ul style="list-style-type: none"> • Reading room facility for boys & girls as well as faculty separately • Internet facility with library was provided and expanded • Improvement in attendance in library
Lab Up gradation	<ul style="list-style-type: none"> • Lab equipment purchased • Lab work improved for science teaching • Labs renovated.
Workshop on ICT for faculties	<ul style="list-style-type: none"> • 20 Teachers attended, IT & Computer science managed the workshop for short term training in ICT and internet use

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- **HoD meetings, College Development Committee, Library Advisory Committee and other college level committees took steps in the height of the IQAC recommendations entering AQAR with basic information was provided to the principal for taking quality improvement steps through various college**

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	15	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	15	--	--	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	--
Trimester	---
Annual	15 UG Courses

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
9	07	01	01	

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
07	17	01		01				09	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		05	06
Presented papers		03	02
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Introduction of Digital Initiatives in teaching learning.**
- **Training for web Search on course material.**
- **Case studies and Role play.**
- **The Principal encouraged the teacher to participate in Refresher Courses, Seminar etc for faculty improvement.**
- **Article reviews.**
- **Experiential learning to reinforce the fundamentals of the subject.**

2.7 Total No. of actual teaching days during this academic year

187

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal assessment & Evaluation of Students are done by the department informally.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A (Arts.) (H)	568	10	15	60		85
B.Sc. (Sc.) (H)	346	2	60	30		92

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The IQAC periodically conducts sessions to explore avenues to enhance teacher's effectiveness through professional skill development training programs.
- The College encourages research, Publications, paper presentations and participation in international/national/regional workshops, Conferences and symposia.
- Senior faculty and administrative heads discuss future plans of the Institution and prepare a road map for quality assurance and enhancement.
- The IQAC Coordinator undertakes periodical review of Testing and evaluation

patterns, encourage creativity, originality and analytical thinking. Faculty Members are motivated to design contemporary, skill based and value-added courses.

Review of the functioning of the various units of the College is a part of quality enhancement/sustenance measures such as:

- **Feedback from students on Teacher's performance.**
- **Maintains academic events through regular meetings.**
- **Monitors the performance of various committees in the college.**
- **Submits advice for developments regarding the overall teaching-learning process.**
- **Takes feedback from the outgoing students.**
- **Overall performance of the college is discussed by IQAC.**
- **Plans and facilitates research by faculty member's teachers.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	12	--	03
Technical Staff	05	10	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Workshop organized for awareness on the process of research proposal making & information on funding agencies.
- Participation and presentation of research papers in seminars by the faculty members.
- Major / minor research projects by faculty.
- Orientation programme on Research Methodology for students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	04	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--

Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	02
Sponsoring agencies	--	--	--	--	Self funding College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	/
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University level State level
National level International level

3.22 No. of students participated in NCC events:
University level State level
National level International level

3.23 No. of Awards won in NSS:
University level State level
National level International level

3.24 No. of Awards won in NCC: **There is no any unit of NCC functional in College.**
University level State level
National level International level

3.25 No. of Extension activities organized
University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

➤ **The College adopted SC/ST hamlet near the college for health & hygiene awareness and literacy programs.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 Acres	--	--	--
Class rooms	10	--	--	10
Laboratories	08	--	--	08
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

- **The College is getting access to e-resources through INFLIBNET (N-List) a programme entitled 'National Library and Information Services infrastructure for scholarly Contents.**
- **Computerisation of Students Administration, Accounts and establishment section is in pipeline.**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17098					
Reference Books	500					
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	01	Campus Wi-Fi enable	--	01	--	--	--
Added	--	--	--	--	--	--	--	--
Total	25	01	--	--	01	--	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **Video Conferencing facilities for online programs and sessions.**
- **Internet access to staff and students in Departments.**

4.6 Amount spent on maintenance in lakhs :

i) ICT	----
ii) Campus Infrastructure and facilities	15,00,000.0
iii) Equipments	----
iv) Others	-----
Total :	15,00,000.0

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Anti-ragging Committee and Grievance Redressal Cell to monitor student support services.
- Mentor System at development level
- Awareness created with regard to free ships/ scholarships.
- Encourage students to participate in National / International sports and cultural competitions.
- Encourage them to avail skill development programmes.
- Extra classes for slow learners.
- Knowledge about medical facility.
- To avail counselling services.
- Encourage them to avail of placement opportunities.

5.2 Efforts made by the institution for tracking the progression

College organizes farewell event to outgoing students of (BA & B.Sc Final) and during farewell event teachers of the concerned dept. organizes the counseling session for further career options and also seeks opinion of the students regarding their further career options. Records are kept and this reflects the quantum of students progression to higher studies.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3800	--	--	--

(b) No. of students outside the state

06

(c) No. of international students

00

Men	No	%	Women	No	%
	2280	60		1520	40

No	%
1520	40

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2445	504	25	958	--	3932	1963	545	38	1254	--	3800

Demand ratio : 1:1 Dropout % : 18%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- UGC sponsored NET/SET coaching for SC/ST/OBC/Minority
- UGC sponsored service coaching for SC/ST/OBC/Minority

No. of students beneficiaries

250

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

SSC – 05
Rly. – 08
Police - 36

5.6 Details of student counselling and career guidance

The college has one unit of “Career Counselling Cell “One of the objectives of the cell is to help the students who come from economically backward families with placement opportunities and also provide institutional support. We also provide them guidance as to how they can make use of these opportunities. Employment fair is also organised.

No. of students benefitted

450

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	105

5.8 Details of gender sensitization programmes

Proctorial board has conducted sensitization sitting with students at different leisure points on the copies.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

- **Bihar State Govt. has implemented free education to girls students upto graduation level from academic year 2016-17. Admission of girls are awarded on zero balance.**

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

- **Students organises Teachers' Day Celebrations of College Level.**

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Concreting of road to avoid water logging during rainy season.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Motto

“fo | k/kue~ l ol /ku~ i /kkue” “Education is the supreme”

As the education is supreme among all riches and virtues of life, it shall be our endeavor to impart quality education, enriching the students for making significant contribution to the Nation.

VISION STATEMENT:

To create a class of intellectually, morally and spiritually sound and committed citizens, who will become a human resources of high caliber, to cater to the needs of the society and the county as a whole in accordance with our ‘Leeus at Ardens’ which means ‘spreading light and growing bright’

MISSION STATEMENT:

- ◆ To make spiring intelligentsia of R.C.S College, Manjhaul Begusarai, mentally tough, emotionally strong & intellectually sharp so that they can float quite efficiently and actively in the ever flowing and vast stream of technological advancement.
- ◆ To instill scientific zeal and develop skilled human resource to contemporary challenges.
- ◆ To facilitate young adult learners with opportunities to hone their ethics and leadership potential.
- ◆ To sensitize learners towards inclusive social concerns, human rights, gender and environmental issues.
- ◆ To enable the R.C.S College, Manjhaul Begusarai students, to settle down with a different career which is intellectually challenging, professionally satisfying, socially prestigious & financially rewarding.

6.2 Does the Institution has a management Information System

Institution is working on implementation of effective MIS

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since Constituent College of Lalit Narayan Mithila University, Darbhanga (Bihar), we follow the curriculum prescribed by the university. Our senior teachers wrote to academic council of univ. for upgradation of syllabus.

6.3.2 Teaching and Learning

- **Promotion of IT based learning and Smart board aided teaching.**
- **Preparation of assignments and projects by students.**
- **Class seminars on relevant topics.**
- **Guest Lectures.**
- **The students are informed about the various open learning e-resources available, further relevant assignments are also given to students.**
- **Course related documentaries/audio visuals are shown to the students for better understanding.**
- **Field/Industrial visits for the students are organized to gain hands on experience.**
- **For improving soft skills and confidence building, the students are trained.**

6.3.3 Examination and Evaluation

- **Regular terminal examinations.**
- **Unit Tests after completion of each unit of the course of study.**
- **Updating of students performance to the parents during PTA Meet.**

6.3.4 Research and Development

- Publication of Peer reviewed research journals .
- Undergraduate research under CPE / BSR schemes.
- Annual Report records the publish of students in journal, magazines and newspapers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Development of e-library.
- Automated accession process in the Central Library.
- Membership to INFLIBNET / DELNET.
- Broadband Internet facility and Wi-Fi connectivity.
- Usage of smart Boards.
- The departments provide list of relevant reference books, journals etc. on a yearly basis and thereafter the purchase is made by Central Purchase Committee. This ensures availability of recent and good quality books in the library.
- Library automation is under process.
- Regular up gradation of ICT and physical infrastructure is being done.

6.3.6 Human Resource Management

- Capacity building programme for Non -Teaching Staff.
- Regular Staff meetings of Teaching and Non-Teaching Staff members.

6.3.7 Faculty and Staff recruitment

Permanent faculty members are recruited as per the state govt. policy, by Bihar University Service Commission or Bihar Public Service Commission. Temporary/Adhoc/ Part-time teachers are engaged on per class basis by college through its advisory committee.

6.3.8 Industry Interaction / Collaboration

There is no formal Industry interactions collaborations in place.

Students are taken for visits to nearby industries at Barauni and laboratories under the supervision of teachers.

6.3.9 Admission of Students

Students are admitted as per the norms defined by the Lalit Narayan Mithila University, Darbhanga (Bihar) on merit of eligibility exam and State government reservation policy.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Employee Benefit Fund
Non teaching	<ul style="list-style-type: none"> • Facilities for Advance, Loan, Cooperative Society etc.
Students	<ul style="list-style-type: none"> • Bihar State Govt. has implemented free education to girls students upto graduation level from academic year 2016-17. Admission of girls are awarded on zero balance. • Remedial Coaching Classes (RCC) at Undergraduate Level for Scheduled Castes, Scheduled Tribes, OBC, minority communities and poor students. • Coaching Scheme for Entry into Services (CES) for Scheduled Castes, Scheduled Tribes, OBC, minority communities and poor students.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	Yes	IQAC
Administrative	--	--	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

The Alumni Meet is organised once a year, for all around development of the Alumni Association and the College.

6.12 Activities and support from the Parent – Teacher Association

Strengthening the dept. by the suggestion/ demand as per the need of their ward through PTA meeting.

6.13 Development programmes for support staff

- Capacity building workshop.
- Yoga classes.
- Fund created for loans.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Development of Gardens.
- Planting trees, keeping the campus free from plastic and all kinds of wastage.
- Plantation of Medicinal plants.
- Garbage segregation.
- Rally and Cleanliness Drive.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Providing Computer & Projector to each department has helped in teaching learning.
- Publications of the college Magazine

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Lab Up gradation.
- Library up gradation.
- Expansive in departmental co-curricular activities.
- Short-term computer training for faculties and staffs.
- Infrastructure & civic improvement on campus

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Students have been provided free internet connectivity through Wi-Fi on the campus.
- Language labs has been established with modern facilities to develop communication skill among students, especially of Management course.
- The College is making arrangements for developing a learner centric environment conducive for quality education.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Plantation of trees and celebration of World Environment Day on 5th June, 2015 was organized by IQAC in collaboration with Department of Zoology and Biotechnology
- In addition, programmes were organized on occasion of world sparrow day, Earth Day, World Forestry Day, World Population Day etc. by different departments of the College.
- Environmental Awareness Campaigns were organized by the NSS Volunteers.
- The NSS volunteers regularly lead campaigns to prevent use of polythene products in the college campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p>Institutional Strengths</p>	<ul style="list-style-type: none"> • Caters to the Education needs of the local population of category ST/SC/OBC in abundance. • The college has a dedicated teaching & non teaching staff who is managing the Institution against all odds. • Institutional Social Commitments are fulfilled through active participation in outreach activities under piloting of NSS. • Library with good collection of standard books and journals including research journals. • Teachers regularly participates in seminars, workshops and conferences to get updated on the changing trends in education and related areas. • The principal personally interacts with the students of each department in regular manner to get their problems, if any, and solve. • The principal seek advice from guardians, students, local socialites, employers regarding betterment of teaching and learning quality during interaction with them, which is organized on regular basis. • Women harassment and ragging free campus.
<p>Institutional Weakness</p>	<ul style="list-style-type: none"> • Intermediate (+2) level – teaching creates extra burden on the institution, as no separate staff or infrastructural facilities are available for this. • Boy’s Hostel not available. • Acute shortage of permanent teaching and non-teaching staff no appointment has been done since last 10 years. • Due to non-availability of dedicated Examination hall classes

	<p>are adversely affected during examination period.</p> <ul style="list-style-type: none"> • There is a need for vocational and Add-on courses and better placement opportunities in the college. • The college needs more autonomy and financial support in order to develop with good pace.
Institutional Opportunities	<ul style="list-style-type: none"> • There is ample scope for technical /vocational courses to be started in the college so as to make it a better centre of learning & placement. • There are ample opportunities to incorporate ICT & e-learning and other modern methods of education. • Ample scope for starting post graduate and research programmes as a good number of teachers possess research degrees. • UGC offering number of grants. • Safe campus for girls. • Open door policy – Decentralization of duties
Institutional Challenges	<ul style="list-style-type: none"> • Improve upon communication skill and develop global competencies especially among our rural based students. • Efforts to pull out/change mind set of conservative parents and students. • Increase financial availability. • Aptitude of girls for Co-educational colleges. • To use the low student-teacher ratio to full so that infrastructure is completely and effectively utilized. • Poor schooling of the students and lack of basic knowledge about the subjects create problem in progress of the curriculum. • To achieve academic excellence utilizing the services of resource persons and ad-hoc teachers. • Encouraging research attitude among faculty and students. • To develop ICT skill among students. • Mushrooming of non standard educational / professional institutions in surrounding areas.

8. Plans of institution for next year

S. No.	Plan of action for 2018-19
1	Expansion of Co-Curricular activities on the Campus.
2	Construction of Social Science Block Via RUSA.
3	Organising Inter-disciplinary Seminars.
4	Publication of College Journal.
5	Construction of College Guest House.
6	Provision of safe drinking water in all teaching blocks.

7	Introduction of PG teaching in IT & Biotech.
8	Enrichment of Central & Departmental Libraries with latest books & Journals.

Dr. Naveen Kumar Singh
Co-ordinator, IQAC - RCSC

Naveen Kumar Singh

Signature of the Coordinator, IQAC

Dr. Ram Awadhesh Kumar
(Principal.-In-Charge), Chairperson, IQAC

Dr. R. C. S. College, Manjhaul
Ram Awadhesh Kumar
Principal

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
