

All communications are to be addressed to the Joint Secretary by designation and not by name



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098
Phone : (033) 2335 4767
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March, 2014

No: F.IQAC-B-236/13-14 (ERO)

✓ The Accounts Officer
Eastern Regional Office,
University Grants Commission,
Kolkata.

Sub: Release of Grant under the scheme of Internal Quality Assurance Cells (IQAC) in Colleges during XII Plan period.

Sir/Madam,

The UGC Head Office orders No.F.6-2/2014(IQAC)/ERO/RO) dated 13.03.2014. The Commission has decided to release of grants under the scheme of Internal Quality Assurance Cells (IQAC) in Colleges during XII Plan period Accordingly, I am directed to convey the approval of Chairman, UGC to allocate and sanction of **Rs.3,00,000/-** to Ram Charitra Singh College, Manjhaul, Begusarai, Bihar 851127 for the XII Plan period as detailed below:

Sl No.	Purpose of grant (Head of Account 4(xvi))	Amount allocated (Rs.)	Grant already sanctioned (Rs.)	Grant now being sanctioned (Rs.)	Total Grant (Rs.)	Balance grant (Rs.)
A	Capital Head-35					
1.	Office Equipment	60,000/-				
	Total:A	60000/-				
B	General Head-31					
1.	Honorarium to the Director/Coordinator, IQAC @Rs.1000 X 12 X 5	60,000/-				
2.	Hiring Services for Secretarial & Technical Services	60,000/-				
3.	ICTs Communication expenses	70,000/-				
4.	Contingencies	50,000/-				
	Total:B	2,40,000/-				
	Grand Total:A+B	3,00,000/-	NIL	3,00,000/-	3,00,000/-	NIL

2. The sanctioned amount is debit to Head of Account as detailed below.

Amount sanctioned (Rs.)	For General (77.5%) (Rs.)	For SC 15% (Rs.)	For ST 7.5% (Rs.)
3,00,000/-	232500/-	45000/-	22500/-

3. The sanctioned amount is debit to 4(xvi) and is valid for payment during the financial year 2013-2014 only.

The XIIth plan guidelines available in the UGC website www.ugc.ac.in may be referred by the college for the composition of the committee, function and follow-up actions of IQAC. The college shall incur expenditure on items as given in the guidelines.

5. The amount of the grant shall be drawn by the Accounts Officer, UGC, ERO, Kolkata (Drawing and Disbursing Officer), University Grants Commission, on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following detail

(a) Details (Name & Address) of Account Holder:

- Principal,
(b) Account No.: 584310210000004
(c) Name & Address of Branch: Bank of India, Manjhaul Branch.
(d) MICR Code of Branch: 851013603
(e) IFSC Code: BKID0005843

(f) Type of Account: SB/Current/Cash Credit.

The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.

The University/College shall maintain proper accounts of the expenditure out of the grants which shall be duly approved items of expenditure and ensure proper labeling of the items purchased.

The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend Their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals of financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.

Allesper
29/03/14
Principal
R.C.S. College
Manjhaul (Begusarai)



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

GRANT-IN-AID BILL

ALC
Russamane
6/6/2014

Name of the Section: Accounts Department.

1. Name of the beneficiary Institution: **Ram Charitra Singh College**
ID No. **BLN4-033** Manjhaul, Begusarai
S. No. **220123** Bihar 851127

(Under University)

LN Mithila

2. Sanction number and date: F. **IQAC-B-236/13-14** Date: **19-Mar-14**

3. Amount sanctioned : Rs. **300000**

4. Purpose of the grant-in-aid : **Establishment and monotorin**

5. Head of Account : **4.(xvi)**

6. Designation and address of Authorized Officer: **Principal**

7. Payment Details:

(a) Name of the Bank : **Bank of India, Manjhaul Branch.**

(b) Account No.: **5843102100000004**

(c) Type of Account: **(SB/Current/Cash Credit)**

(d) IFSC Code: **BKID0005843**

(e) MICR Code Branch: **851013603**

(f) Whether bank branch is RTGS or NEFT enable : **RTGS/NEFT/Both**

(g) Name & address of Account Holder: **Principal,**

Ram Charitra Singh College

Manjhaul, Begusarai

Bihar 851127

Attested

Alles
9/03/14

Principal
R.C.S. College
Manjhaul (Begusarai)

Received a sum of Rs. **300000**

Rupees **Three lakh only**

being the amount sanctioned vide sanction No. F. **IQAC-B-236/13-14**

Dated **19-Mar-14**

(Copy enclosed) for disbursement to the Principal,

Ram Charitra Singh College

Certified that the conditions of the grant have been accepted by the grantee.

Necessary entries in GIA/Budget Control Register have been made.

You are requested to confirm the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.

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Signature with stamp of the Officer

Accounts Officer
University Grants Commission
Eastern Regional Office
Kolkata